

## **ICMA: Associate Data Analyst Role**

The International Capital Market Association (ICMA) is looking for an **associate data analyst** to join its team.

### *About ICMA:*

ICMA is a not-for-profit membership association, headquartered in Zurich, with offices in London, Paris, Brussels, and Hong Kong, committed to serving the needs of its wide range of member firms active in the international debt capital markets. ICMA currently has around 620 members active in all segments of the sell-side and buy-side international debt capital markets in 65 jurisdictions. Among its members are private and public sector issuers, banks and securities dealers, asset and fund managers and other investors, insurance companies, capital market infrastructure providers, central banks, law firms, and others.

### *About the role:*

The successful candidate will provide support across ICMA's Market Practice and Regulatory Policy team and be responsible for the collection, processing, and analysis of a range of data related to debt capital markets, including primary and secondary markets, repo and collateral, and sustainable finance. While some knowledge of financial markets would be helpful, it is not essential, and the analyst will receive direction, guidance, and mentoring from ICMA's senior staff. The output of the successful candidate's work will be used to inform a range of ICMA's work in support of its membership:

- Identifying and communicating trends and insights related to market development
- Providing analysis and visuals for publications and website
- Evidencing advocacy work and providing market knowledge for regulators

The successful candidate will be part of ICMA's FinTech Team, and the role will also involve providing support for and input into ICMA's broader work related to data, digitization, and market technology. As an associate entry level there will be ample scope for the successful candidate to develop and progress their skills, knowledge, and career within ICMA's international team. They will also have access to numerous ICMA educational and training offerings.

### *Required skills and experience:*

The successful candidate is likely to have limited working experience and may be a recent graduate. However, she/he should possess the following skills and experience:

- Ability to source, process, and analyze both primary and secondary data sources.
- Good understanding of statistical techniques and applications.
- Excellent working knowledge of Excel including VBA.
- Adept at utilizing at least one other alternative data management tool.
- Adept at utilizing data visualization tools.
- Ability to work to tight deadlines and communicate well with team members.
- A relevant Bachelor's Degree or equivalent.

*The following would be considered a plus:*

- Some programming (eg Python or Java) or data modelling skills (eg UML).
- Some knowledge of, or interest in, financial markets.
- Report writing skills in English language.
- Fluency in other languages (eg Arabic, Chinese, German, French or Spanish).

*Package:*

ICMA offers a competitive remuneration and benefits package. The position is in ICMA's London office, although there may be scope to work in the Paris or Brussels offices. ICMA is an equal opportunities employer.